



# IBiS

## INTERDEPARTMENTAL BIOLOGICAL SCIENCES PROGRAM

### **IBiS CAREER SUPPORT GRANT For Academic Year 2007-08**

The IBiS Career Support Grant will cover costs of dependent child care for IBiS graduate students and postdoctoral researchers in IBiS labs who are attending learned society meetings, academic conferences, workshops, and other scientific activities related to their research projects as well as professional development events. Awards from the IBiS Career Support Grant may be used by recipients for dependent child care at a conference, or at an alternative location including at home, and may include expenses incurred in transporting a caregiver.

Eligible graduate students and postdoctoral researchers will submit proposals and may submit more than one request (and receive more than one grant) within the academic year.

Funding will be provided in the form of dependent care grants, and payments will be made as additional compensation through the regular payroll. This type of funding is considered taxable income by the Internal Revenue Service. Grants will be grossed up by 25% to assist with the potential tax liability, which will vary based on individual circumstances.

#### **Eligibility and grant requests**

IBiS graduate students or postdoctoral researchers in IBiS labs, with dependent children, who are planning to present research at a meeting or engage in other scientific activity that requires dependent child care outside normal working hours are eligible.

#### **Application materials**

1. IBiS Career Support Grant Application form which must include the following:
  - The name and home laboratory of the graduate student or postdoctoral researcher
  - Name, age, and home address of the dependent(s) receiving child care
  - A description of the dependent's relationship to the applicant
  - A description of the conference or other event associated with this request, including date(s) and location, and of the graduate student or postdoctoral researcher's role in the event (e.g. panel organizer, paper presenter)
2. A detailed budget noting anticipated expenses associated with the request. This should include a description of the planned care (the provider's name, the provider's relationship to the applicant, the location of the care, hourly cost, etc.), as well as information about travel and accommodations for the dependent(s) (and possibly the caregiver) if relevant to the budget.

#### **Selection**

Decisions will be made monthly by a committee consisting of the graduate advisory committee chairperson and the program director.

#### **Deadline**

The program for academic year 2007-08 covers travel through August 31, 2008. IBiS intends to continue this program in future academic years, subject to adjustments in guidelines and university approval. All materials are to be submitted to Cathy Prullage, [c-prullage@northwestern.edu](mailto:c-prullage@northwestern.edu) 1-4301. There is no regular deadline and the selection committee will convene once every month. Processing of additional compensation through Payroll can take 30 days or more after the grant has been awarded and this timing should be taken into account when applying for a grant.